

Diplomacy in New England - Support State Department Outreach and Recruitment in the Northeast



Project Title	Diplomacy in New England - Support State Department Outreach and Recruitment in the Northeast
Project Summary	Assist the Diplomat in Residence (DIR) for New England to recruit diverse, competitive candidates for America's diplomatic challenges. Support the Department of State's outreach in New England on student internships, Civil Service and Foreign Service careers, and the Consular Fellows Program.
Country	United States
Country/Region of Focus	United States

Project Description

Curious to learn about international careers while you study in New England? Interested in learning how the State Department recruits for its internship program, Foreign Service positions, and Consular Fellows? Comfortable with social media and basic graphic design? Apply for the opportunity to collaborate with DIR New England to do this and more.

Duties include:

- Conduct data analysis and collaborate with the DIR to develop a plan of engagement for the region.
- Develop social media content localized for New England to promote employment opportunities and DIR events.
- Research and identify key influencers at educational institutions, nongovernmental organizations, and other partner organizations to promote our recruitment and outreach efforts.
- Design promotional materials, presentations, and handouts, and assist with scheduling, arranging, and advertising DIR events and programs.
- Maintain and update contact lists for recruiting partners, including career services/faculty/staff influencers on university campuses, professional organizations, and military bases in the region.
- As practical, observe events, and assist with registration, taking photos, and posting on social media at events.

Students based in Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont may apply; preference will be given to those with at least 2 years at their institution. While this opportunity is open to all majors, those pursuing coursework or with experience in digital communications, marketing, and/or human resources are particularly encouraged to apply.

You will be part of a dynamic team working across the country working to attract, identify, and encourage young people and career professionals to become the next generation of American diplomats and will gain first-

hand knowledge about how the U.S. Department of State recruits candidates for the U.S. Foreign Service, Civil Service, internships, and the Consular Fellows Program. While unpaid, course or independent study college or university credit may be arranged per individual school policies.

Required Skills or Interests

Skill(s)

Data analysis

Editing and proofreading

Graphic design

Infographic design

Marketing

Research

Social media management

Storytelling/blogging/vlogging

Additional Information

For general information on recruiting at the State Department, visit <https://careers.state.gov/>. To learn more about the Diplomat in Residence for New England, go to <https://careers.state.gov/connect/dir/new-england/> and <https://www.facebook.com/DIRNewEngland/>.

Language Requirements

None